

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS 2008 CONFLICT OF INTEREST CODE
2008 AUG 19 AM 9 42 BIENNIAL REVIEW REPLY FORM

THOMAS J. PASTUSZKA
Contact Person: Max Batangan Telephone Number: 619-425-9600, Ext. 1311

OF SUPERVISORS
Name of Agency: Chula Vista Elementary School District

Mailing Address 84 East J Street, Chula Vista, CA 91910

This agency has reviewed its conflict of interest code and has determined that:

Amendments are necessary: (Attach Amended Code)
(Check all that applies)

- Include new positions (including consultants) which must be designated
- Revise the titles of existing positions
- Delete titles of positions that have been abolished
- Delete positions that manage public investments
- Revise disclosure categories
- Other _____

No amendments are necessary. Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: *Jawell Bellinger* Date: 8/15/08

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than August 31, 2008 to:**

**Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101**

Approved and/or authorized by the Board
of Supervisors of the County of San Diego
Date 8/28/08 Minute Order No. 17
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By *Nancy Vignera*
Deputy Clerk

2008 SEP 18 PM 12 12

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Bylaws of the Board

THOMAS J. PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

CONFLICT OF INTEREST

Designated Positions and Disclosure Requirements

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members
Superintendent of Schools
Assistant Superintendents

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District. Such interests include any leasehold, beneficial, or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) are engaged in the acquisition or disposal of real property within the District.
 - (2) are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type regularly used by the District.
 - (3) manufacture or sell supplies, books, machinery, or equipment of the type used by the District.

CONFLICT OF INTEREST (continued)

2. Persons occupying the following positions are designated employees in Category 2:

Executive Director of Curriculum and Instruction
Executive Director of Fiscal Services
Executive Director of Instruction and Assessment
Executive Director of Language Acquisition and Development
Executive Director of Operations and Communications
Executive Director of Student, Family, and Community
Director of Human Resources
Director of Maintenance and Operations
Director of Special Education and Pupil Services Instruction
Director of Transportation
Communications Officer
Coordinator for Instructional Technology
Coordinator of Pupil Services/Special Education
Coordinator of Student, Family, and Community Services
Accounting Manager
Benefits/Risk Manager
Child Nutrition Services, Program Manager
Fleet Maintenance Manager
Grounds, Safety, and Maintenance Manager
Lead Fleet Maintenance Transportation Manager
Payroll Manager
Safety, Environmental, and Maintenance Manager
Senior Grant Writer
Student Placement Manager
Transportation Manager
Manager of Information Technology, Programming and Support
Manager of Network Services, Computer Hardware Support
Manager of Purchasing, Publications, and Warehouse
Principal/Director
Associate Principal/Academy Director

CONFLICT OF INTEREST (continued)

Designated persons in this category must report investments or business positions in or income from sources which:

- a. are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a Principal's department is his/her entire school.

Designated Positions and Disclosure Requirements

3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this Conflict of Interest Code.

A consultant is an individual who, pursuant to a contract with the District, makes any of several specified governmental decisions whether to: (2 CCR 18701).

- a. approve a rate, rule, or regulations.
- b. adopt or enforce a law.
- c. issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement.
- d. authorize the District to enter into, modify, or renew a contract that requires District approval.
- e. grant District approval to a contract or contract specifications which require District approval and in which the District is a party.
- f. grant District approval to a plan, design, report, study, or similar item.

CONFLICT OF INTEREST (continued)

- g. adopt or grant District approval of District policies, standards, or guidelines.

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code (2 CCR 18701).

Exhibit
Adopted: 09/27/94
Revised: 02/07/95
Revised: 08/31/98
Revised: 04/11/00
Revised: 02/20/01
Revised: 05/21/02
Revised: 09/14/04
Revised: 09/19/06
Revised: 09/16/08

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California