

**NAME:** HEALTH SERVICES ADVISORY BOARD (HSAB)

**LEGAL AUTHORITY:** County Charter Section 710.  
County Administrative Code, Article LIV, commencing with Section 861.1 as amended by Ordinance 8123 (NS), 8/4/92 (33);  
Ordinance 8509 (NS), 3/7/95 (40); Ordinance 8910 (NS), 5/19/98 (33); Ordinance 9070, 8/10/99 (37), Ordinance 9894 (NS) 11/06/07.

**MEMBERS**

**APPOINTED BY:** Board of Supervisors

**MEMBERSHIP**

**COMPOSITION:** The Board shall consist of eighteen (18) members. All members shall represent the entire area and population of the County in the performance of duties. Persons appointed to the Board shall have demonstrated interest and experience in the needs of the Health and Human Services Agency. The members shall serve during their terms at the pleasure of the Board of Supervisors and any member may be removed at any time by a majority vote of the Board of Supervisors or by the member's failure to meet the regularly scheduled meeting attendance requirements. All members shall be voting members of the Board; provided, however, that each member may designate an alternate in writing, and the alternate shall be entitled to vote on Board matters in the absence of the member.

Each member of the Board of Supervisors shall nominate and recommend for appointment by the Board of Supervisors two (2) members to the Board from the following categories:

**Physicians:**

Representing traditional health care providers serving low income and indigent populations, each physician to be affiliated with one or more minority health care provider organizations in San Diego County;

**Representatives:**

- Of academic institutions active in the training and education of health professionals in San Diego County;
- Of business, recommended by the Greater San Diego Chamber of Commerce and other Chambers of Commerce located in San Diego County or by the San Diego County Taxpayers Association;

- Of organized-labor groups active in the health care industry of San Diego County;
- Of either rural or minority health organizations recommended by the Director of the Health and Human Services Agency and the Chief Administrative Officer to achieve geographic and ethnic balance; and
- Of legal services organizations representing indigent populations;

In addition, the following eight (8) persons shall be members of the Board or shall designate representatives from their organizations who shall be members:

1. The President and Chief Executive Officer of the San Diego County Medical Society;
2. The President and Chief Executive Officer of the Hospital Association of San Diego and Imperial Counties;
3. The Chief Executive Officer of the San Diego Council of Community Clinics;
4. The Chief Executive Officer of the Consumer Center for Health Education and Advocacy;
5. The Chair of the San Diego County Mental Health Advisory Board;
6. The Chair of the San Diego County Alcohol & Drug Abuse Advisory Board;
7. The Chair of the Healthy San Diego Professional Advisory Board;
8. The Chair of the Healthy San Diego Consumer Advisory Board.

**Exclusions:**

- An employee of the County shall not serve on the Board
- No person shall be appointed to the Board if by reason of such employment a conflict of interest could arise. Appointment by the court of an attorney to represent an individual shall not be considered a conflict of interest.

- Members of the County citizen advisory committees shall disclose to the Clerk of the Board of Supervisors in writing any outside employment or activity engaged in for compensation which relates to their County duties or to the functions and responsibilities of the County department or agency which they serve or which may be subject to approval by any County officer or employee.
- No member of an advisory committee shall make, participate in making or in any way attempt to use his position as a member of an advisory committee to influence a decision in which he knows or has reason to know that he has a financial interest, except in those cases where the member is appointed to represent an entity or group having a financial interest in a matter coming within the citizen committee's area of responsibility.
- No person shall be appointed to or serve on, an advisory committee which participates in the making of County contracts in which such person is financially interested within the terms of Government Code section 1090 et seq. This prohibition is not applicable to persons with "remote interests" as defined in subdivision (b) of Government Code section 1091, provided that the person discloses the interest in accordance with subdivision (a) of Government Code section 1091 and the person does not influence or attempt to influence other advisory committee members to act favorably in respect to the contract in which the person has a remote interest.

**TERMS:**

Members nominated by a Supervisor shall serve a term of office concurrent with the term of office of their nominating Supervisor. The terms shall expire on the date of expiration of the term of the nominating member of the Board of Supervisors or at such time as said member of the Board of Supervisors ceases to hold office, whichever first occurs.

The reelection of a member of the Board of Supervisors for a succeeding term shall not automatically extend the term of any board member.

The persons, if any, who are members of the Health Services Advisory Board because they hold one of the following positions or are designed by such person to represent their organization shall serve on the Board until a successor has been chosen for the position, at which time the successor shall become a member of the Board:

- President and Chief Officer of the San Diego County Medical Society;

- President and Chief Executive Officer of the Hospital Association of San Diego Imperial Counties;
- Chief Executive Officer of the San Diego Council of Community Clinics;
- Chief Executive Officer of the Consumer Center for Health Education and Advocacy;
- Chair of the San Diego County Mental Health Advisory Board;
- Chair of the San Diego County Alcohol and Drug Advisory Board;
- Chair of the Healthy San Diego Professional Advisory Board; and,
- Chair of the Healthy San Diego Consumer Advisory Board

Any member whose term has expired hereunder shall continue to discharge the duties as a member until a qualified successor has been appointed.

**DUTIES:**

The Board shall have the following duties and responsibilities:

1. To review and make recommendations on new policies and programs within the Health and Human Services Agency. Any policy or program advice by the Committee which impacts the administration of the County will be referred to the Chief Administrative Officer for his review and comment.
2. To review the Health and Human Services Agency's annual budget and provide written comments and recommendations to the Board of Supervisors and the Director of the Health and Human Services Agency.
3. To examine the variables which impact access to health care and to develop an integrated set of recommendations aimed at an improved health-care delivery system. Develop recommendations which bring discipline and coordination to a fragmented health care system.
4. To review current and proposed health related legislation and recommend support, opposition or propose change to the Board of Supervisors, and the Director of the Health and Human Services Agency to pursue further action through appropriate legislative channels.

5. To solicit and provide a forum for public input, advice, and proposed solutions and alternatives on critical health issues and problems in the community and faced by the County government.
6. To serve as the designated nominating authority for membership on designated Advisory Committees and forward these nominations to the Board of Supervisors for appointment.
7. To assist the Director of the Health and Human Services Agency in assessing those community issues which could result in a fiscal impact on the County government and making recommendations regarding such impacts.
8. To perform such other duties as may be assigned by the Board of Supervisors.

**MEETING DATE  
AND LOCATION:**

Third Thursday of each month 4-6 p.m.  
1600 Pacific Highway, Room 303/302  
San Diego, CA 92101

**COMPENSATION:**

Members of the Board shall serve without compensation. Board members shall be reimbursed for expenses incurred in performing their duties under this Article, including mileage reimbursement in accordance with applicable Administrative Code provisions.

**CONTACT PERSON:**

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**REVISED: May 10, 2011**